

Summons of a Witness

Administration purposes only

Court file number:

Police Domestic Violence Index number:

To:
(name of witness summonsed)

.....
(address)

In the Magistrates Court of Queensland at
(place)

In the matter of an application for a protection order

AGGRIEVED
and
RESPONDENT

An application for a protection order against the respondent was made on
(date)

take notice that you are required to attend the hearing of the application at the Magistrates Court at:

Place: in the state of Queensland on

Date: Time: *am/pm

to give evidence;
*and to produce the following records which are in your possession:

.....
.....
.....

Signed at:

Place: in the state of Queensland on

Date:

Justice of the Peace

NOTE TO WITNESS: You must not fail, without reasonable excuse, to attend as required by this summons or to attend in the course of the hearing as required by the court or to produce any record you are required to produce as specified on this summons. If you fail to attend, the court may order the issue of a warrant for you to be taken into custody by a Police Officer and for you to be brought before the court.

**delete whichever is not applicable.*

Oath of Service

I,
(full name)

of
(address)

in the State of Queensland do *swear/solemnly and sincerely declare that on the
(date)

I served the within-named witness with the within SUMMONS by:

*a) delivering the SUMMONS to the witness personally at:

.....
(place)

b) leaving a copy of the SUMMONS with:

.....
(place)

for the witness at:
(name)

*the usual place of *business/ residence or the place of *business/residence last known to me of the witness who could not reasonably be found

Signed and *sworn/I make this solemn declaration conscientiously believing the same to be true, and by virtue of the *Oaths Act of 1867*.

Signature

Taken and declared before me, at: Date:
(place)

Justice of the Peace

NOTE: If the taking of an oath is objectionable to you and you satisfy the requirements of section 17 of the *Oaths Act 1867*, you may be permitted to make a solemn affirmation.
*delete whichever is not applicable.