

**QUEENSLAND GOVERNMENT BUILDING AND CONSTRUCTION TRAINING POLICY PROCESS
– SELECTED PROJECTS OUTSIDE DISCRETE INDIGENOUS COMMUNITIES**

Whole Of Government Coordination	<p>Queensland Government agencies and government owned corporations are to determine suitability of the project using the criteria on the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA) website – https://www.DTATSIPCA.qld.gov.au/our-work/aboriginal-torres-strait-islander-partnerships/business-economic-development/building-construction-training-policy</p> <p>DTATSIPCA Economic Participation unit can also assist in determining the suitability of a project. Contact - enterprise@DTATSIPCA.qld.gov.au or 3003 6376.</p> <p>If the Queensland Government agency or government owned corporation identifies a project to be selected as an Indigenous project, then they should contact DTATSIPCA's DG requesting the project be selected as an Indigenous project under the Training Policy.</p> <p>If the project is deemed suitable, the DTATSIPCA Director General will send correspondence to the relevant Government agency's Director General or Chief Executive Officer to confirm the selection of the project as an Indigenous Project under the Training Policy.</p>
Project Needs Assessment	The Principal identifies the project's requirements/scope of works.
Pre-tender and the Indigenous Economic Opportunities Overview	<p>DTATSIPCA will provide information and advice to the Principal regarding the available workforce, training, businesses, goods, and services that could be utilised to meet compliance under the Training Policy. This information will be based on project's scope of works and will assist the Principal to develop an Indigenous Employment Opportunities (IEO) Overview to be included in the tender documents.</p> <p>The IEO Overview is project specific and provides contractors with information about what is available to meet the Indigenous Economic Opportunities Plan.</p>
Invitation to tender	Tender documentation provides guidance for contractors seeking information about the project's requirements. The IEO Overview is to be included in the tender documentation.
Close of Tender – Post Negotiations and the IEO Plan	<p>The Principal is responsible for leading the preferred tenderer negotiations and forming agreement on the Indigenous Economic Opportunities (IEO) Plan with DTATSIPCA and the preferred tenderer(s). The IEO Overview supplied in the tender documents support this process.</p> <p>The preferred tenderer(s) develops and finalises the IEO Plan with DTATSIPCA and the Principal. The agreed IEO Plan is signed off by the Principal, Contractor and DTATSIPCA prior to the awarding of the contract.</p>
Tender awarded	The signed IEO Plan forms part of the contract with the successful Contractor.
Compliance Plan lodged	The successful contractor submits the Compliance Plan information and uploads a copy of the signed IEO Plan online using the Training Policy's Administration System (TPAS) portal located on the website at https://tpa.csq.org.au
Monitoring IEO Plan	The Principal and the contractor are responsible for providing DTATSIPCA with an update of the progress against the agreed IEO Plan throughout the project's construction.
Practical Completion report	<p>Upon completion of project, the achievement of outcomes against the IEO Plan are reviewed and signed off by the Principal, Contractor and DTATSIPCA.</p> <p>The contractor submits the Practical Completion Report information and uploads a copy of the signed IEO Plan with final outcomes using the Training Policy Administration System (TPAS) portal located on the website at https://tpa.csq.org.au</p>