

Application for Mutual Exchange

Complete this form to request approval to swap homes with another Department of Communities (Housing and Homelessness Services) tenant. Your application will be assessed against the department's mutual exchange eligibility criteria. If approved, you must agree to accept the new property in its current condition.

Household 1 - Rental Agreement details

Rental Agreement No.	<input type="text"/>		
Current address:	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Address you wish to move to	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>

Household details. Please attach additional pages if there is insufficient space. Current evidence of income is required for all household members.

All household members names (including legal tenants and children)	Relationship to tenant (eg wife, son, friend etc)	Date of Birth	Income Type (e.g. Centrelink, wages etc)	Weekly Income \$
	tenant			

Declaration - legal tenant/s to sign

To the best of my knowledge, the information provided on and in conjunction with this form is true and correct. I/We understand that it is an offence liable to a penalty under the *Housing Act 2003* and a breach of my State Tenancy Agreement to knowingly provide false or misleading information to the Department of Communities.

If this application is successful, I/we agree to accept the new property in its current condition.

Personal Information Privacy Notice

The Department of Communities is collecting personal information on this form to provide you with housing assistance or assess grant funding applications. This is authorised by the *Housing Act 2003*. To assist you with your housing needs and services, relevant personal information may, in very limited and specific circumstances, be disclosed to: Partner agencies, Service providers, Agencies authorised by legislative provisions, and local governments and non-governmental agencies that now, or will, provide you with housing and/or support services. Limited personal information may be used for housing related research, policy or planning functions. Unless authorised or required by law, your personal information will not be passed on to any other third party without your consent. More information about the department's privacy policy is available on our website at: www.housing.qld.gov.au/footer/privacy.htm.

Tenant name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>
Tenant name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>

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Household 2 - Rental Agreement details

Rental Agreement No.	<input type="text"/>		
Current address:	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Address you wish to move to	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>

Household details. Please attach additional pages if there is insufficient space. Current evidence of income is required for all household members.

All household members names (including legal tenants and children)	Relationship to tenant (eg wife, son, friend etc)	Date of Birth	Income Type (e.g. Centrelink, wages etc)	Weekly Income \$
	tenant			

Declaration - legal tenant/s to sign

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Tenant name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>
Tenant name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>