

# Debt Review Request form

Use this form to request a review of your Department of Communities (Housing and Homelessness Services) debt. Return the completed form and any supporting documentation to your nearest Housing Services office.

## Section 1 – Client Details

Client:

Address:

Postcode:

Home phone:  Contact:  Mobile:

Email:

How would you prefer to be contacted? (You may choose more than one)

- Mail
  Phone
  Mobile
  Email

## Section 2 – Debt Details

Type of debt  Rent  Maintenance  Bond Loan

Debt account number:  Debt amount \$

## Section 3 – Reasons for debt review request

Which aspect of the debt do you want reviewed?

  
  


Were there any circumstances present at the time the debt occurred, or is there any other relevant information, that you would like the department to consider in support of your request?

  
  


What supporting evidence can you supply to verify your circumstances? (attach documents if necessary)

  
  


From the list below, please detail your current debt repayment arrangements:

Type of repayment	Yes	No	Amount of repayment	Frequency (weekly, monthly etc)
Debt agreement	<input type="checkbox"/>	<input type="checkbox"/>		
Deed of repayment	<input type="checkbox"/>	<input type="checkbox"/>		
Easypay	<input type="checkbox"/>	<input type="checkbox"/>		
Payment card	<input type="checkbox"/>	<input type="checkbox"/>		
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>		

Name:  Signature:  Date:  /  /

Name:  Signature:  Date:  /  /

### Personal Information Privacy Notice

The Department of Communities is collecting personal information on this form to provide clients with housing assistance or assess grant funding applications. This is authorised by the *Housing Act 2003*. In order to assist clients with their housing needs and services, relevant personal information may, in very limited and specific circumstances, be disclosed to: Partner agencies, Service providers, Agencies authorised by legislative provisions, and local governments and non-governmental agencies that now, or will, provide you with housing and/or support services. Limited personal information may be used for housing related research, policy or planning functions. Unless authorised or required by law, this personal information will not be passed on to any other third party without the client's consent. More information about the department's privacy policy is available on our website at: [www.housing.qld.gov.au/privacy.htm](http://www.housing.qld.gov.au/privacy.htm).