

## Definitions used by Sport and Recreation Services

**Accountable Officer** is the officer within the applicant organisation with the delegated authority to sign application forms and associated documentation and who is held accountable for the information contained in the documents submitted to the department.

**Approved applicants** are those applicants whose projects have been approved for funding by the Minister for Sport.

**Asset Management Plan** required under the *Local Government Act 2009* outlines the local government's policies and strategies for ensuring the sustainable management of their assets and infrastructure, during the period covered by the plan; and covers a period of at least 10 years after the commencement of the plan.

**Business Plan** is a detailed and in depth document incorporating operational goals and performance indicators, a financial plan, market research, a human resource plan and a facilities management plan along with risks and assumptions.

**Capacity** is the measure of an organisation's capability and potential to apply appropriate skills and resources to accomplish its goals and satisfy its stakeholders' expectations.

**Capacity building** includes the activities that help organisations to develop skills and resources so they can achieve their objectives and serve their stakeholders more efficiently.

**Catholic school** is a non-government school that is governed by a Catholic diocese.

**Children/Families at risk** are those children/families that are assessed by the Department of Communities and deemed at 'high' or 'very high' level risk of harm.

**Community use facility** is a sport or active recreation facility for school and community use on school grounds.

**COMSIS** is a database developed by the Office of Economic and Statistical Research (OESR), Queensland Treasury that provides a method to identify and rank the high priority groups-locations across Queensland using a combination of measures of disadvantage, need and risk (DNR). Information on the database can be found at <https://statistics.oesr.qld.gov.au/comsis>

**Department** (unless otherwise stated) is the Department of Communities.

**Facilities Management Plan** is a plan that should outline the requirements for the ongoing management of the facility up to the end of its useful life.

**Families at risk** are those families that have been assessed by the Department of Communities and deemed at 'high' or 'very high' level risk of harm.

**Feasibility study** is a report that considers but is not limited to legal, site analysis, user/usage, financial, environmental, design, management and construction considerations, including any recent relevant reports and studies.

**Improvement** is defined as:

- enhancement or improvement to provide additional or new service capability or function
- upgrading to meet new statutory requirements

- major refurbishment and replacements to extend the useful life of the building.

**Inclusion (social)** is ensuring that all people have the capabilities, opportunities, responsibilities and resources to participate fully in their life.

**Independent school** is a non-government school that is governed at the level of the individual school governed by an autonomous governing body.

**Local Government or council** is a local government constituted under the *Local Government Act 2009* or *City of Brisbane Act 2010*.

**Location** is defined as a tract of land of designated situation or limits where one or more (sport and/or recreation) activities are conducted.

**Maintenance** is defined as work on existing buildings or structures undertaken with the intention of:

- reinstating physical condition to a specified standard
- preventing further deterioration or failure
- restoring correct operation within specified parameters
- replacing components at the end of their useful life/economic life with modern engineering equivalents
- making temporary repairs for immediate health, safety and security reasons (e.g. after a major building failure)
- assessing buildings for maintenance requirements (e.g. to obtain accurate and objective knowledge of physical and operating condition, including risk and financial impact for the purpose of maintenance).

**Parents and Citizens Associations (under state schools)** are organisations of community minded people, parents and citizens, who take on a more formal role to assist the school. The provisions of the Constitution of a P&C Association are laid down in law in the *Education (General Provisions) Act 2006* and the *Education (General Provisions) Regulations 2006*.

**Public University** is an institution which meets nationally agreed criteria and is established or recognised as a university under the Queensland *Higher Education (General Provisions) Act 2003*.

**(Active) Recreation** activities are those engaged in for the purpose of relaxation or enjoyment with the primary activity requiring physical exertion, and the primary focus on human activity. These activities are not based on formal competition and lack a formal set of rules (other than those relating to safety).

**Regional level facility** is a facility which attracts users from a substantial part of the region or from two or more local government areas or meets the regional demands of a sport.

**Sport** is a human activity capable of achieving a result requiring physical exertion and/or physical skill, which by its nature and organisation is competitive and is generally recognised as a sport.

**State or national level facility** is a facility which could host training at state level and above; or hold a state open event or an event at national level or under national rules.

**State school** is a school at which primary, secondary or special education is provided by the state.

**State sporting organisations** are those incorporated organisations which administer a sport and have statewide networks.

**Sustainability** is the reconciliation of environmental, social and economic demand.

**Youth at risk** are marginalised and disadvantaged young people who are at greater risk of negative life outcomes such as homelessness, juvenile offending, child protection issues and disengagement from education.